MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
INTELLIGENT TRANSPORTATION SYSTEMS COMMITTEE

June 7, 2006
MAG Cholla Room, 2nd Floor
302 North First Avenue
Phoenix, Arizona

MEMBERS ATTENDING

Debbie Burdette, City of Glendale
Alan Sanderson, City of Mesa
Mike Mah, City of Chandler
*Bruce Ward, Town of Gilbert
Nicolaas Swart, Maricopa County
*Ron Doubek, City of Phoenix
Bob Ciotti, RPTA
Mike Lockhart, DPS
Nick Mascia, City of Surprise
*Thomas Chelbanowski, Town of Buckeye
*Mike Shine Town of Queen Creek

Bruce Dressel, City of Scottsdale
Jim Decker, City of Tempe
Tim Wolfe, ADOT
Ron Amaya, City of Peoria
*Scott Nodes, City of Goodyear
Mary Kihl, ASU
Alan Hansen, FHWA
*Dennis Murphy, Phoenix Aviation
Gus Woodman for Kelly LaRosa, City of Avondale
*BJ Cornwall, City of El Mirage

OTHERS PRESENT

Faisal Saleem, Maricopa County
Micah Henry, ITS Engineers
Eileen O'Connell, MAG

Bill Meador, Compel
Nolan Hess, TransCore
Kiran Guntupalli, MAG
Leo Luo, MAG

*Not present or represented by proxy

1.   Call to Order
      Chairman Alan Sanderson called the meeting to order at 10:05 AM.

2.   Approval of May 3, 2006 Meeting Minutes and Introductions
      Bruce Dressel moved to approve minutes, Debbie Burdette seconded and it was unanimously
      carried to approve the minutes of the May 3, 2006 ITS Committee meeting.

3.   Call to Audience
      Chairman Alan Sanderson made a call to the audience providing an opportunity to members
      of the public to address the ITS Committee. No comments were received from the public.

4.   Program Managers Report
      In representing program manager Sarath Joshua, Kiran Guntupalli briefed the progress on the
      following item:
      • ITS On-Call Contracts

5.   Arterial ITS Plan Development

Kiran went through the nine sections of the draft Arterial ITS White Paper and asked for input from the committee members. Eileen O'Connell explained the three requirements of Arterial Life Cycle Program (ALCP) including project overview, project agreement and project reimbursement. The project overview talks about the stages of the project, outlines of the private consultant schedule, main point of contact and the project improvement. The project agreement is a legal document and needs to be signed by required person of the local agencies and MAG. Eileen also assure that all agencies will be comfortable with the ALCP agreements when the projects come through. MAG requires three documents for the project reimbursement: the reimbursement request form, invoice and progress report. Among them, the reimbursement request form needs to be signed by local agency contact person, MAG and ADOT. ADOT holds the regional arterial road fund account and CMAQ fund account. MAG is expected to put all these forms on the webpage in the future for convenience of member agencies. Jim Decker requested the clarification of project reimbursement. Eileen explained that the Arterial funds are based on 30%/70% match. The cities have to first fully fund the project and get reimbursement up to 70%. Debbie Burdette asked how do we set up these funds. Eileen replied that the arterial program is originally approved by the Proposition 400. It comes from three different funding sources: Regional Arterial Road Funds, CMAQ and STP funds. The CMAQ fund and Regional Arterial Road Fund will go to the ITS program. These two funds are dedicated to ALCP program and are not in the general pot of RTP CMAQ funds. Jim Decker expressed his concern about the reimbursement. Alan Sanderson mentioned that it is necessary for the local agencies to have funding for the project before getting reimbursement. Eileen O'Connell confirmed that the projects could be reimbursed at a maximum of once a month. She also clarified with Jim Decker that the local agencies will get direct reimbursement from ADOT, but the administration process of the reimbursement will go through MAG. However, the local agencies need to have agreements with ADOT and MAG. Eileen also mentioned that she would pull out the detail requirements applicable to ITS projects later. Faisal Saleem asked if the self-certified agency is also required to follow these procedures. Eileen replied that in terms of the administration of the ALCP funding, the self-certified agency would also need to follow the requirements. Alan Sanderson asked how the self-certified jurisdictions like Maricopa County get the CMAQ fund. Alan Hansen replied that the CMAQ fund still goes through ADOT, but Maricopa County can perform self-administration and project oversight other than have ADOT administer the projects.

Alan Sanderson initiated the discussion on the Arterial ITS White Paper. Nicholas Swart suggested breaking down traffic control item into several bullets. Alan Sanderson suggested that it might be more practical to generalize the staffing and resources item in the white paper. Jim Decker and Mary Kihl both agreed with Alan Sanderson. Faisal Saleem asked what does parking management system in 1.2.3. mean. Leo Luo replied that this is one of the potential applications on Arterial ITS program. Faisal asked if this part should rise to such a significant level. Nicholas Swart and Alan Sanderson suggested moving the item to the integrated travel information system. Debbie asked when to provide the comments. Kiran replied that the comments on the white paper would be collected before the next meeting. He will send out potential meeting dates for next Arterial ITS Working Group meeting.

6. <u>Join Project on AVL for Signal Preemption</u>
    Mike Mah, Alan Sanderson briefed the committee about the AVL projects. The four cities will separate the funding and develop their own projects. However, due to the absence of Gilbert, no decision has been made on the share of the funds. The item is tabled for next meeting.

7. <u>Status Reports by Committee Members of ITS Activities</u>
Nicholas Swart update the committee about the ICM proposal and the ITS projects on Bell road. Bob Ciotti mentioned the new fare box project in public transit. Ron Amaya mentioned they have ordered the basic traffic signal equipments and will conduct field survey for wireless traffic control equipments. Ron also updated the committee about the FMS projects on Loop 101 from I-10 to I-17. City of Peoria also received the draft IGA about FMS Phase10 &11, including the ADOT alternative TOC. Gus Woodman mentioned that Avondale has set up wireless signal control for the TMC. Mike Mah mentioned that last stretch of Santan freeway would be open. Mary Kihl mentioned that ASU is getting close to hire new professors. Debbie Burdette mentioned Glendale also received the same IGA as Ron mentioned for City Council approval next Tuesday, June 13,2006 that will also allow cities to put fibers along Loop 101. Nick Mascia mentioned that City of Surprise TMC is under design. It is located at the public safety building. Nick briefed the committee on the incident response data. Nick also mentioned that there are four signals under construction and eleven under design in Surprise. They are also planning to connect their TMC to where the phase I RCN ends. Bruce Dressel mentioned he led the AZ Republic reporting team to the TMCs in the region, the report will be published next Wednesday. Bruce also mentioned about the cost of wireless alternative might be cheaper than fiber for the RCN project. Tim Wolfe reported that Scott Nodes started working as ADOT TOC manager. Alan Sanderson mentioned Mesa City Council has approved the JPA with ADOT, which will allow city to put fibers in ADOT right of way, commits city to take over the maintenance and control of the freeway interchange signals. Alan also mentioned the city west loop fiber project along US 60, Loop 202 and several sections of city streets. This project is a complete local funded project.

8. <u>Next Meeting Date</u>
Next meeting date was announced as 10:00 a.m. on Wednesday, July 5, 2006.

9. <u>Adjournment</u>
Chairman Alan Sanderson adjourned the meeting at 11:20 AM